

Suburban Swim League

T-Shirt Inventory Control Checklist

For pre-meet delivery of T-Shirts

In order to facilitate accurate ordering for next year's SSL Championship T-Shirts kindly complete the following information when accepting T-Shirts for sale at the beginning of each meet.

Date	Delivered By		\$ for Change	T-Shirt Quantity	Received By	
	Name	Pool Represented			Count/Verification	Name
Sunday, July 12	_____	_____	Cash Total: _____ <input type="checkbox"/>	# Shirts: _____ <input type="checkbox"/>	_____	_____
Monday, July 13	_____	_____	Cash Total: _____ <input type="checkbox"/>	# Shirts: _____ <input type="checkbox"/>	_____	_____
Tuesday, July 14	_____	_____	Cash Total: _____ <input type="checkbox"/>	# Shirts: _____ <input type="checkbox"/>	_____	_____
Wed., July 15	_____	_____	Cash Total: _____ <input type="checkbox"/>	# Shirts: _____ <input type="checkbox"/>	_____	_____
Thurs., July 16	_____	_____	Cash Total: _____ <input type="checkbox"/>	# Shirts: _____ <input type="checkbox"/>	_____	_____
Sat., July 18	_____	_____	Cash Total: _____ <input type="checkbox"/>	# Shirts: _____ <input type="checkbox"/>	_____	_____

Instructions:

At the time of set-up:

- Please sign your name and indicate the pool you represent for delivery and receipt of T-shirts and monies.
- Write in the total amount of cash, if any, check box to indicate that cash amount has been verified by receiving individual.
- Write in the total number of T-Shirts received, check box to indicate verification of count by individual delivering T-Shirts.

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Use for end-of meet delivery of T-Shirts

In order to facilitate accurate ordering for next year's SSL Championship T-Shirts kindly complete the following information upon completion of T-Shirts sales for the meet.

Date	Delivered By		\$ Submitted	T-Shirt Quantity		Received By	
Name	Name	Pool Represented	Count/Verification	Count/Verification	Name	Name	Pool Represented
Sunday, July 12	_____	_____	Cash Total: _____	<input type="checkbox"/> # Shirts: _____	<input type="checkbox"/> _____	_____	_____
Monday, July 13	_____	_____	Cash Total: _____	<input type="checkbox"/> # Shirts: _____	<input type="checkbox"/> _____	_____	_____
Tuesday, July 14	_____	_____	Cash Total: _____	<input type="checkbox"/> # Shirts: _____	<input type="checkbox"/> _____	_____	_____
Wed., July 15	_____	_____	Cash Total: _____	<input type="checkbox"/> # Shirts: _____	<input type="checkbox"/> _____	_____	_____
Thurs., July 16	_____	_____	Cash Total: _____	<input type="checkbox"/> # Shirts: _____	<input type="checkbox"/> _____	_____	_____
Sat., July 18	_____	_____	Cash Total: _____	<input type="checkbox"/> # Shirts: _____	<input type="checkbox"/> _____	_____	_____

Instructions:

At the time of take-down:

- Please sign your name and indicate the pool you represent for delivery and receipt of t-shirts and monies.
- Write in the total amount of cash, check box to indicate that cash amount has been verified by receiving individual.
- Write in the total number of T-Shirts remaining, check box to indicate verification of count by receiving individual.