

## **HOW TO DO A MODIFIED BALLOT**

A modified ballot is completed in the gray area of the event card.

**ALL SWIMMERS AND THEIR TIMES MUST BE USED -- REGARDLESS  
IF THE SWIMMER IS EXHIBITION, UNOFFICIAL, OR HAS BEEN  
DISQUALIFIED.**

1. Assign the value of the place awarded to each swimmer by the Home place judge using the first "J" column on the event card. (1 point for first, 2 points for second, 3 points, etc.).
2. Assign the value of the place awarded to each swimmer by the Visiting place judge using the second "J" column on the event card.
3. Assign the value earned by the swimmer's time in the "T" column. (1 point for the fastest time, 2 points for the next fastest time, 3 points, etc.).
4. Total the three (3) columns for each swimmer. Place that total in the column designated TOTAL.
5. The lane (swimmer) with the lowest number in the TOTAL column shall be awarded first and 1st shall be recorded in the PLACE column. The second lowest TOTAL will be 2nd, the third lowest will be 3rd, etc.
6. If there is a tie between two swimmers, the tie shall be recorded with both receiving the same placement.
7. Any swimmer who swam as Exhibition or Unofficial or who was Disqualified shall be noted by drawing a line through their PLACE value. The remaining places shall be re-evaluated and this adjusted place shall be the final placement.