

**SUBURBAN SWIM LEAGUE  
LEAGUE REP CLINIC 2019**

**LEAGUE REPRESENTATIVE RESPONSIBILITIES**

*Oversee the smooth, sportsmanlike progress of the meet.*

- **PRE-MEET:**
  - Ensure Head Coach attends SSL Coaches meeting (5.**de**)
  - Secure Meet Workers ahead of time.
  - Identify scorers and encourage them to attend the clinic.
  - Oversee Pool Set-up – *delegate!*
    - Scorer's table location: clear of extra people.
    - Ready Bench Location / Announcer's location
    - Sound System / wireless mikes.
    - Starting line and decks roped-off and clear of people.
  - *Hold a pre-season planning meeting with your main helpers to discuss all logistics.*
- **DURING MEETS:**
  - **Be available, or have a knowledgeable substitute available, during the meet to:**
    - ***Reduce intensity: this is summer league, recreational swimming.***
    - Help to settle any situation/dispute that cannot be resolved by referee.
      - **We do NOT want Protests (Rule 11.f)!**
    - Participate in discussions concerning weather delays, etc. (Rule 4.b,c,d,e)
    - Participate in discussions concerning exhibitions, such as moving to the end due to weather / time issues.
  - Introduce yourself to the Referee, and if possible, attend the officials meeting so that you can be introduced.
  - Take whatever steps necessary to keep the meet moving at a smooth pace – implement time-saving features in accordance with the league rules.
    - Saving time is always a concern. Some pools are under severe time limitations.
  - Provide consistent procedures at all meets in all divisions: ready bench, starting line,...
  - Be aware of safety issues.
  - Observe swimsuit selections, t-shirt slogans and team cheers for appropriateness and sportsmanship.
  - Report scores to League President (13.e) by updating the website. Max of 340 points for winning team.
  - **Help resolve any sportsmanship issues at the meet. If needed, complete the Code of Conduct Resolution Form and email it to the SSL President within 24 hours.**
- **CHAMPIONSHIPS:**
  - Provide assistance and encouragement to coaches to submit **accurate** entries **on time** – with payment. **(Rule 14.c)**
  - Recruit the required volunteers and submit their names **with the email submitting the entries. to the appropriate pool (Rule 14.c.6)**
  - Make sure that entry fees are paid in the appropriate manner. **(Rule 14.d.5)**

**HELPFUL HANDOUTS:** Be familiar with the following on the SSL website:

- **SSL Rules:**
  - 1. Purpose 5.e. The League Rep...
  - 2.i. Protest Resolution Committee 12. Safety Procedures.
  - 3. Eligibility.
- **Conduct of Meet:** Information that will help with meet preparation.

- **Referee's Checklist:** Information that will help with meet preparation.
- **Safety Procedures:** **Only one swimmer per lane, both official and unofficial heats**
- **Unofficial Heats:** **Maximum of SIX** per team.

## **OFFICIALS CLINICS:**

May 6 new S&T at Western Y Youth Development Center 6:30 PM

May 21 new S&T at Bear Glasgow YMCA 6:30 PM

May 28 New and Experienced Referees and Starters at Shue Medill School 6:30 and 7:00 PM

June 1 - 3 clinics at Western Y YDC 8:00 AM, Experienced Referee at 8:30 AM

June 6 - 3 clinics at Western Y YDC 6:30 PM, Experienced Referee at 7:00 PM

**COACHES CLINIC:** Monday, June 10 at Shue Medill Library 6:30 PM

**SCORERS CLINIC:** Monday, June 10 at Shue Medill Cafeteria 6:30 PM